



NOTICE OF MEETING

TUESDAY, December 9, 2014, 7:00 P.M.

CYRUS DALLIN ART MUSEUM

JEFFERSON CUTTER HOUSE (lower level)

611 Massachusetts Avenue

Arlington, MA

Agenda:

1. Action Items (8 minutes)

See Annex

2. Approval of Minutes from November 11, 2014 (2 minutes)

3. Volunteers (5 minutes)

- a. Volunteer Report
- b. List of new volunteers (Sarah)

4. Directors' Update (5 minutes)

- a. Treasurer's Report

5. Events Calendar Update (5 minutes)

- a. Dec. 2 wrap up
- b. Next event: Kids Sculpture Workshop Sun. Feb. 22

6. Marketing (5 minutes)

- a. Introduce Anubha
- b. Advertising update (Sarah)
- c. Subcommittee members?
- d. Signs (sandwich board, banner)

7. Collections (5 minutes)

- a. Storage
- b. Cushing Plaque (Heather)
- c. On the Warpath, Massasoit planning

8. Operations (10 minutes)

- a. Cleaning
- b. Holiday Décor
- c. Planning for start of new open schedule, admission fees (docents; update hours/fee online and in print)

9. Other Business (5 minutes)

- a. Strategic Plan Check (Board of Selectmen meeting; what we accomplished this year)
- b. Annual Report draft (Geri)